



Code: 9796
Family: Public Safety
Service: Public Safety
Group: Non-Competitive Group
Series: Exempt

CLASS TITLE: DEPUTY CHIEF

CHARACTERISTICS OF THE CLASS

Under direction of the First Deputy Superintendent or Chief, the class assists in the direction and management of a major bureau or division within the Chicago Police Department (e.g., Operations, Detectives, Internal Affairs, Education and Training, Special Functions, District Law Enforcement, or Office of the First Deputy). The class assists in ensuring the bureau or division is administered in a manner consistent with the ordinances of the City, the laws of the state, the U.S. Constitution, and the rules and regulations of the Board.

ESSENTIAL DUTIES

- Assists in the management of a bureau/division operations by working to protect the lives, property, and rights of all people, maintains order, and enforces the law impartially. Ensures bureau/division provides quality police service in partnership with other members of the community and strives to attain the highest degree of ethical behavior and professional conduct at all times.
- Assists in the management of an assigned bureau/division organization, promotion, and disciplinary action of all assigned members. Assists in administering legal and legislative matters and various labor agreements, improves the bureau/division's response to domestic violence, and works with residents through community policing. Disseminates information to the public through the news media.
- Assists in the management of general bureau/division field operations, including the protection of life and property, apprehension of criminals, problem-solving to address chronic crime and disorder problems, and enforcing traffic laws and City ordinances. Coordinates and unifies the efforts to maximize use of departmental resources, personnel and technology.
- Assists in the management of the efforts of bureau/division personnel trained in apprehending offenders and completing thorough and unified investigations. Serves as a liaison in matters of criminal and juvenile-related offenses, providing district law enforcement officers with investigative and arrest information, and developing and presenting criminal cases.
- Assists in the management of an assigned bureau/division targeted operations into both international and domestic criminal enterprises. Assists in the coordination of intelligence resources to ensure that the City is protected from and can respond to a complex coordinated terrorist attack.
- Represents the Superintendent of Police, First Deputy Superintendent, and/or Chief at meetings with City officials, governmental agencies and community organizations, etc.

NOTE: *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

MINIMUM QUALIFICATIONS

Education, Training, and Experience

- This is a Shakman-Exempt position, minimum qualifications subject to change depending on appointment of the Superintendent of Police.
- Desirable qualifications consist of the following:

- o Bachelor's degree from an accredited college or university
- o Graduate degree preferred
- o Extensive experience as an executive in charge of critical functions in a mid-size or large law-enforcement agency

Licensure, Certification, or Other Qualifications

- Must maintain the ability to safely handle and use a Department approved firearm if a Sworn Law Enforcement Officer
- Valid State of Illinois Driver's License

WORKING CONDITIONS

- Police facility environment
- Travel anywhere within the boundaries of the City of Chicago as well as domestic and international as required
- Department operates twenty-four (24) hours a day, every day of the year, including weekends and recognized holidays
- Exposure to outdoor weather conditions, including extreme weather situations
- Exposure to hazardous or life-threatening situations

EQUIPMENT (including but not limited to)

- Computers and peripheral equipment (e.g. personal computer, computer terminals, mobile data computers)
- Standard office equipment
- Two-way radios
- Body worn camera, if a Sworn Law Enforcement Officer
- Handcuffs, if a Sworn Law Enforcement Officer
- Personal defense weapons (e.g., baton, taser, handgun, rifle, shotgun, handheld chemical agent, etc.), if a Sworn Law Enforcement Officer
- Specialized safety equipment (e.g., bulletproof vest, helmet, etc.), if a Sworn Law Enforcement Officer
- Transportation (e.g., car, bicycle, motorcycle, Segway, etc.) and associated equipment (e.g., in-car video system, etc.)

PHYSICAL REQUIREMENTS

- None

Knowledge, Skills, Abilities and Attributes

Positions assigned to executive leadership roles within the Chicago Police Department are expected to possess the following knowledge, skills, abilities and attributes.

- Professional and personal history reflecting the highest standards of integrity
- Track record of successfully implementing mission-driven crime-reduction strategies
- Commitment to the timely implementation of consent decree requirements and ability to obtain buy-in at all levels of the department (prior work with a federal monitor or similar process would be highly beneficial)
- Demonstrated commitment to holding supervisory personnel accountable for the timely and effective execution of organizational policy by individuals under their command
- Experience implementing data-driven initiatives to deploy personnel and resource management to achieve crime reduction and maintaining a robust data management infrastructure
- Exemplary and proven record of working with diverse populations and interest groups found within a major urban city and of integrating community input into the planning and implementation of police services
- Commitment to and demonstrated experience expanding and maintaining a diverse and inclusive workforce that reflects the population it serves
- Demonstrated ability to motivate police officers to effectively address criminal conduct, while at the same time avoiding excessive force, corruption, verbal abuse, or other misconduct which undermine the public's trust in the department
- Extensive experience in devising and implementing plans to address terrorism threats
- Administrative, budgetary, and strategic management skills needed to assist in the direction of a large complex police agency
- Outstanding skills in communicating and interacting with the media, community organizations, elected officials, and the general public
- Experience dealing with labor-management issues and the ability to work effectively with employee unions
- Demonstrated experience in addressing officer mental health and wellness
- Willingness and ability to work with other law-enforcement agencies (e.g., Office of the State's Attorney, Department of Homeland Security, Federal Bureau of Investigation, U.S. Attorney's Office, other U.S. Department of Justice agencies, state and local police agencies) on general crime-related issues and anti-terrorism efforts in a manner that is consistent with the rules set forth under the ordinances of the City, laws of the State of Illinois, U.S. Constitution and the rules and regulations of the Board

All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City's Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

* May be required at entry.